

STAKEHOLDER ENGAGEMENT POLICY

Version: 1.0
Approved: 10 February 2020
Next review: February 2023
Co-ordinator: Thelma Hopper

Rationale

Sandwich Technology School realises that a highly effective local school builds a stronger surrounding community by preparing students to be successful citizens of that community. To that end, we value all of our stakeholders and recognise that they are an integral part of our school life.

Purpose

Every stakeholder plays a different, significant role in support of our school. We aim to ensure all students gain substantially from the various stakeholders associated with the school. We are open and willing to forge beneficial contacts with new stakeholders at any time should such opportunities arise. The purpose of this policy is to make clear who our main stakeholders are, how we communicate with them and how we consult with them.

Implementation (Roles and Responsibilities)

The school works with our main, established stakeholders as well as many wider, transient, not so visible stakeholders.

1 Identifying the stakeholders

The following is a list of our main stakeholders:

- governors;
- teachers;
- support staff;
- students;
- parents/carers;
- external Child Protection agencies;
- partnership schools (DDS and STAR Alliance);
- the local community;
- Kent County Council;
- Department for Education;
- bus/train companies; and
- various business partners.

2 Means of communication

The school will communicate with the stakeholders in a variety of ways:

- postal letters;
- email;
- telephone;
- text messages;
- the school website;
- Edulink;
- parental newsletters;
- Twitter;
- Facebook;
- local press and other media contacts;

- School Council
- parents' evenings;
- open evenings;
- progress reports;
- staff meetings;
- staff newsletters;
- governor meetings;
- the Headteacher's reports to governors;
- specific consultation communications;
- parental questionnaires;
- student questionnaires;
- via all school policies that are published on our website (comments about any of our policies are welcome).

3 Methods of consultation

The method of communication used for any consultation will entirely depend on the situation and will be one of the methods depicted above.

Staff are contactable via their email addresses on the website under 'Contact':

<http://www.sandwich-tech.kent.sch.uk/6/contact>.

Governors are contactable via the Company Secretary, whose email address is on the school website under 'About Us', then 'Meet the Governors':

<http://www.sandwich-tech.kent.sch.uk/143/meet-the-governors>

Links to other policies/documents

- Complaints Procedure
 - Governors' Delegation of Functions (Function 47)
 - Home-School Agreement
 - Recruitment and Induction Policy
 - Risk Management Policy
 - Staff Well Being Policy
 - Whistle Blowing Policy
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